

Bene-Care Payroll

2016

QUARTER 1

JANUARY 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

FEBRUARY 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	1	2	3	4	5
6	7	8	9	10	11	12

MARCH 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9

QUARTER 2

APRIL 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
1	2	3	4	5	6	7

MAY 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

JUNE 2016

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	1	2
3	4	5	6	7	8	9

BENE-CARE CLOSED
 BENE-CARE OPEN, FEDERAL BANKING HOLIDAY
 REMINDER
 BENE-CARE CLOSED, BANKS OPEN

2016 CALENDAR

JANUARY 1ST

Closed - New Year's Day

JANUARY 15TH

Deadline for reporting 2015 3rd Party Sick Pay

JANUARY 18TH

Open - Martin Luther King Jr. Day, Bank Holiday

JANUARY 31ST

All W2's, 1099's and 1095-C's Due to Employees

FEBRUARY 1ST

4th Quarter Returns & Annual Returns Due

FEBRUARY 15TH

Open - President's Day, Bank Holiday

MARCH 25TH

Closed - Good Friday, Banks Open

MARCH 31ST

Quarter 1 Ends
SSA File of W2's Due

APRIL 30TH

Quarter 1 Returns Due

MAY 30TH

Closed - Memorial Day

JUNE 30TH

Quarter 2 Ends

Please note: All payrolls must be submitted by 3:00 pm on your scheduled processing day in order to ensure timely completion and delivery of your payroll.

1260 Creek St., Webster, NY 14580
 Tel: 585.347.1333 | Fax: 585.347.1334 | 1.855.347.1333
 500 Seneca St., Suite 301, Buffalo, NY 14204
 Tel: 716.688.8161 | Fax: 716.854.2569 | 1.855.490.1300

Bene-Care
 Agency, LLC
 Benefits Advocate
 The power of benefit synergy

Bene-Care Payroll

2016

QUARTER 3

JULY 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6

AUGUST 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10

SEPTEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8

QUARTER 4

OCTOBER 2016

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5

NOVEMBER 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3
4	5	6	7	8	9	10

DECEMBER 2016

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31
1	2	3	4	5	6	7

■ BENE-CARE CLOSED
 ■ BENE-CARE OPEN, FEDERAL BANKING HOLIDAY
 ■ REMINDER
 ■ BENE-CARE CLOSED, BANKS OPEN

2016 CALENDAR

JULY 4TH
Closed - Independence Day

JULY 31ST
Quarter 2 Returns Due

SEPTEMBER 5TH
Closed - Labor Day

SEPTEMBER 30TH
Quarter 3 Ends

OCTOBER 10TH
Open - Columbus Day,
Bank Holiday

OCTOBER 31ST
Quarter 3 Returns Due

NOVEMBER 11TH
Open - Veterans Day,
Bank Holiday

NOVEMBER 24TH
Closed - Thanksgiving Day

NOVEMBER 25TH
Bene-Care Closed,
Banks Open

DECEMBER 26TH
Closed - Christmas Day
Observed, Banks Open

DECEMBER 31ST
Quarter 4 Ends

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